

# FRESHER'S GUIDE 2022



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## DISCLAIMER

The information provided in the fresher's guide is from the Student Council.  
This is not an official document from the School of Management.

# HOW CAN I HIT THE ROAD TOWARDS A BETTER FUTURE?

**START YOUR  
JOURNEY WITH US!**

BY  
UNTER  
NEHMER  
TUM



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SCAN  
SCAN  
SCAN

## INNOVATIVE ENTREPRENEURS

TUM Lecture Series presented by MAN

**20<sup>th</sup> OCT**  
**3 ECTS**

Meet outstanding entrepreneurs, learn from inspiring role models, and start thinking outside the box.

## TECH CHALLENGE

12-Week Team Project

**25<sup>th</sup> OCT**  
**6 ECTS**  
(+ CERTIFICATE)

Practice innovation by working on a challenge from industry and academia  
- develop your solution from idea to a functional prototype with an interdisciplinary team.

## BUSINESS PLAN BASIC SEMINAR

12-Week Seminar

**26<sup>th</sup> OCT**  
**UP TO 4 ECTS**  
(+ CERTIFICATE)

Develop your business idea in agile, iterative cycles with a lot of real-life feedback.



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Für Dich.**

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EDITORIAL

# WELCOME TO THE TUM FAMILY

Dear Fresher of TUM School of Management,

We're pleased to welcome you as a new member of our TUM student family and especially as part of the TUM School of Management!

We, your student council (in German called "Fachschaft" or "Fachschaftsvertretung"), want to make the start into your studies easier by offering you this guide. Have fun reading it!

This guide contains useful information about the Bachelor and Master programs at TUM School of Management. Moreover, you can also find general information about the TUM, your studies and the city of Munich in this guide.

In the first few weeks you might have many questions about the university. Many things will be new for you - your fellow students, the big city and of course, the everyday life at the university. It will take some time until you know where to find the different rooms, who is the right person for certain questions and how you can get involved during your studies. In order to make the beginning of your studies as pleasant and smooth as possible, we want to offer you the most important tips and facts about life in Munich, your studies, examinations, upcoming events and much more for your first semester.

We wish you an awesome start and hope that you will have a great experience. Welcome to the TUM family!

Your Student Council



# STUDENT COUNCIL

## WHAT IS THE STUDENT COUNCIL?

The Student Council (“Fachschaft”) is a community. We are students of the TUM SoM, coming together with a shared vision: making the campus life better, easier, more fun and exciting in the interest of all students.

Moreover, we represent our students in various boards: This representation includes a right of participation in different Quality Circles, Financial Boards and Project Groups, as well as in the evaluation and in the selection of professors. Additionally, the Student Council organizes different types of information sessions and participates in many different university-wide projects from which students benefit.

If you have any questions, requests, and/or suggestions, just contact us whenever you like via [studentcouncil@tum-som.com](mailto:studentcouncil@tum-som.com). Feel free to write us and visit our office if you need any personal advice in case of individual issues with the university or for additional information about possible study structures.

## HOW TO REACH US?

Follow us on Facebook, Instagram and LinkedIn to receive news about your course of study, advice for your student life, and important deadlines regarding your studies. Besides all university-related information, we also keep you up-to-date with events that you cannot miss – such as get-togethers, career fairs, workshops, to name a few.

## OUR ONLINE CHANNELS

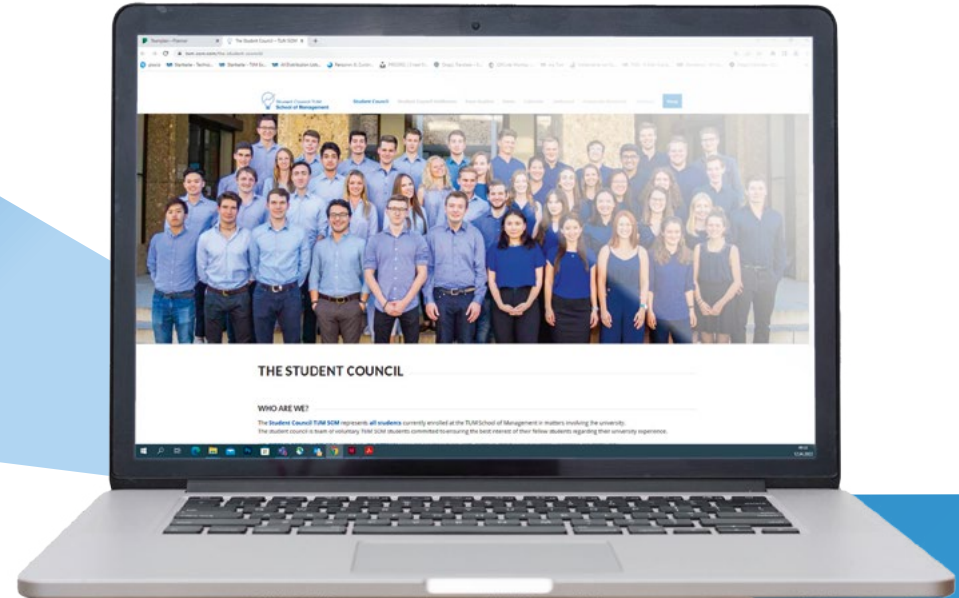


Icon source: Flaticon

## HOW TO GET INVOLVED IN THE STUDENT COUNCIL?

The Student Council meets every two weeks (online or on campus, depending on the respective situation) to discuss upcoming events, present the latest developments of various projects, and just hang out together. After the official meetings, there will always be a casual part, where we play some games or just have chat. Interested?

Join us on October 25th, at the “Welcome Event” of the Student Council. You will find out more about our current projects and about the tasks you could take up. More information about this event will be provided via our social media channels.



## STUDENT COUNCIL

### HOW DOES THE STUDENT COUNCIL WORK?

The Student Council TUM SoM is divided into **5 different departments**.

#### STUDENT EXPERIENCE

“We are the go-to department whenever you need help. We organize regular information events in order to help you with questions and problems about your studies, as well as ease your start into university.”

#### MARKETING & CAREER

“We make sure that all those events and important information find their way to you by coordinating our social media as well as the TUM SoM website. We also link you to our corporate partners through networking events.”

#### UNIVERSITY POLICY

“We represent your interests in a broad number of committees in front of the faculty, the professors, and the entire university. Our goal is to improve the quality of your studies.”

#### EVENT MANAGEMENT

“Our mission is to enrich your everyday study-life with parties and fun events. We provide you with a chance to celebrate with your fellow students!”

#### INTERNAL AFFAIRS

“Our department is the smallest since it only consists of the three Student Council speakers. We represent the Student Council and provide a harmonious team environment within it.”

### WHO WE ARE/DEPARTMENT HEADS



**UTTAM AGARWAL**  
STUDENT COUNCIL  
SPEAKER



**LORA GELSINOVA**  
STUDENT COUNCIL  
SPEAKER



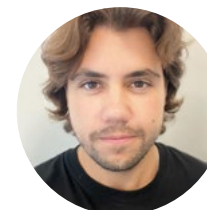
**FABIENNE RIESS**  
STUDENT COUNCIL  
SPEAKER



**ADRIAN LUCKE**  
HEAD OF  
UNIVERSITY POLICY



**NIKLAS KUTZNER**  
HEAD OF  
UNIVERSITY POLICY



**ALEXIS NOEL**  
HEAD OF  
EVENT MANAGEMENT



**ESTEFANIA PEREZ**  
HEAD OF  
EVENT MANAGEMENT



**SANCHIT NEVATIA**  
HEAD OF  
MARKETING & CAREER



**LAURA FABER**  
HEAD OF  
MARKETING & CAREER



**NHI NGO**  
HEAD OF  
STUDENT EXPERIENCE



**MIHAI STAN**  
HEAD OF  
STUDENT EXPERIENCE



**SIMON HOCHSTRASSER**  
BOARD MEMBER  
TUM-BWL E.V.



**LASSE RATHKE**  
FINANCE  
TUM-BWL E.V.



**FELIX RIEDER**  
BOARD MEMBER  
TUM-BWL E.V.





NIKLAS GOPPELT



MARKO GAJIC



VLADA SANZ LOSEVA



MILINA TO



USAMA IQBAL



FOLA WISDOM  
SYLVESTER



MARCOS BLEDA  
MIRANDA



PAULA FRINDTE



STEFAN KOVACEVIC



GELA SCERBINA



CLAIRE WALL



VINCENT KLEIN



JANA KISCHKAT

**BECOME PART OF A  
DIVERSE TEAM AND A  
GREAT COMMUNITY!**

# UPCOMING EVENTS





To ensure you get to know other students from TUM SoM, we prepared some social events for you. Follow us on social media and our website to find out more about our orientation week and sign up for the events.

Monday	Tuesday	Wednesday
03.10	04.10	05.10
	LIBRARY TOUR (DE)	LIBRARY TOUR (EN)
10.10	11.10	12.10
GET TOGETHER	LIBRARY TOUR (DE) GET TOGETHER	LIBRARY TOUR (EN) CITY RALLY (MASTER) GET TOGETHER
17.10	18.10	19.10
START OF LECTURES CITY RALLY (BACHELOR) GET TOGETHER	GET TOGETHER	GET TOGETHER
	25.10	
	SEMESTER OPENING PARTY	

## NICE TO KNOW

Check out the calendar on our and TUMi websites to stay up to date with upcoming events: [tum-som.com/events](https://tum-som.com/events) and [tumi.esn.world/events](https://tumi.esn.world/events)

Thursday	Friday	Saturday
06.10	07.10	08.10
ONLINE WELCOME EVENT STAMMTISCH (BACHELOR)		
13.10	14.10	15.10
STAMMTISCH (MASTER) GET TOGETHER	WELCOME DAY GET TOGETHER	HIKING TRIPS
20.10	21.10	22.10
GET TOGETHER	GET TOGETHER	HIKING TRIPS

-  Start of lectures
-  TUM/TUM SoM Welcome Events
-  FS/Buddies Events
-  Information Sessions



# PROGRAM STRUCTURE

## BACHELOR IN MANAGEMENT AND TECHNOLOGY

The Bachelor in Management and Technology is a hybrid study course, combining 70% management with 30% technology studies. It is possible to study the whole program in English by choosing Computer Engineering as your technical specialization.

In general, you should complete 30 credits per semester in order to finish your studies in the regular six semester period.

In the program-specific academic and examination regulation (FPSO) you find details about the study progress and which deadlines should be met.

### NICE TO KNOW

The regular time of studying is planned over six semesters, but the maximum period of study is eight semesters.

BASICS	SEMESTER 1	SEMESTER 2	SEMESTER 3	SEMESTER 4	SEMESTER 5	SEMESTER 6	
Mathematics	Mathematics 6 Credits	Statistics 6 Credits					
Economics	Economics I 6 Credits	Economics II 6 Credits					
Management	Management 18 Credits	Management 12 Credits	Management 12 Credits	Management 12 Credits			
Law			Law I 6 Credits	Law II 6 Credits			
Specification							
Specialization in Technology		Technology 6 Credits	Technology 12 Credits	Technology 12 Credits	Electives in Mgmt. or Techn. 18 Credits	Technology 12 Credits	
Interdisciplinary qualifications				International Experience & Communication Skills 6 Credits			
Project Studies/ Thesis					Project Studies 12 Credits	B. Thesis 12 Credits	
Credits	30	30	30	30	30	30	= 180

## PROGRAM STRUCTURE

### MASTER IN MANAGEMENT AND TECHNOLOGY

The core of the program lies within the two areas of Management and Technology. Depending on the specialization you choose, it is possible to study the whole program in English.

In general, you should complete 30 credits per semester to finish your studies in the regular time of four semesters. For more information, see the section: Specialization in Technology.

In the program-specific academic and examination regulation (FPSO) you find details about the study progress and which deadlines should be met.

#### NICE TO KNOW

The regular time of studying is planned over four semesters, but the maximum period of study is six semesters.

BASICS	SEMESTER 1	SEMESTER 2	SEMESTER 3	SEMESTER 4	
Management	Electives or Specialization in Management 12 Credits	Electives or Specialization in Management 6 Credits	Electives or Specialization in Management 12 Credits		
Technology	Specialization in Technology 12 Credits	Specialization in Technology 12 Credits	Specialization in Technology 6 Credits		
Elective area with mobility option	Electives in Management and/or Technology 6 Credits	Electives in Management and/or Technology 12 Credits	Electives in Management and/or Technology 12 Credits		
Thesis				Master's Thesis 30 Credits	
Credits	30	30	30	30	= 120

## PROGRAM STRUCTURE

### MASTER IN MANAGEMENT

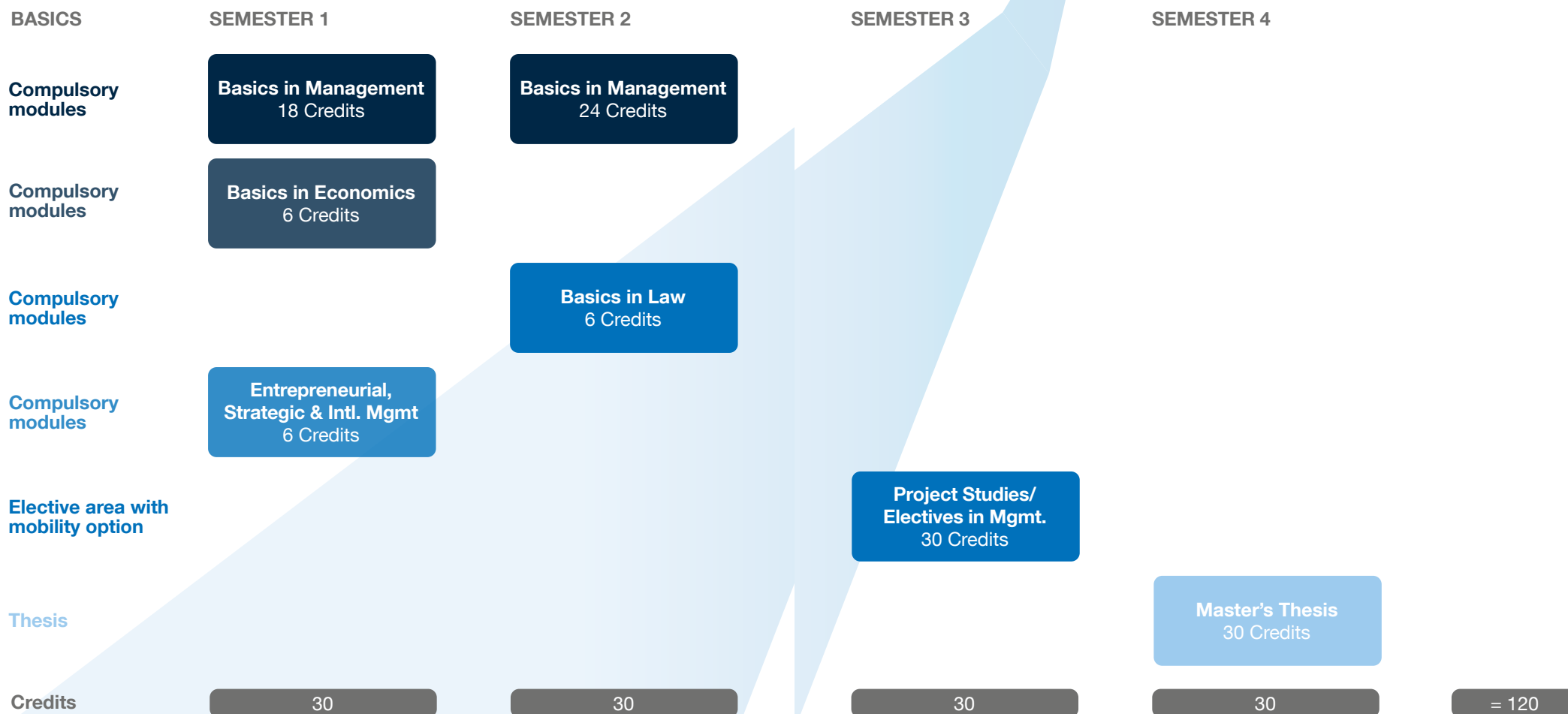
On the MiM program, you top off your skills in engineering and natural sciences with a management education. The first two semesters contain compulsory basic courses in management, law and economics. In the third semester, you will be able to follow your individual path through your choice of electives. You can choose electives from one area or mix and match electives from several areas.

The program is available up to 100 % in English.

In the program-specific academic and examination regulation (FPSO) you find details about the study progress and which deadlines should be met.

#### NICE TO KNOW

The regular time of studying is planned over four semesters, but the maximum period of study is six semesters.



## PROGRAM STRUCTURE

### MASTER IN CONSUMER SCIENCE

The Master in Consumer Science combines management studies with social and consumer sciences. The program includes a mandatory Project Studies modules that provide you with hands-on experience.

In general, you should complete 30 credits per semester in order to finish your studies in the regular four semester period.

In the program-specific academic and examination regulation (FPSO) you find details about the study progress and which deadlines should be met.

#### NICE TO KNOW

The regular time of studying is planned over four semesters, but the maximum period of study is six semesters.

BASICS	SEMESTER 1	SEMESTER 2	SEMESTER 3	SEMESTER 4	
Compulsory modules	Compulsory modules 18 Credits	Compulsory modules 6 Credits			
Core area	Electives in the core area or in Mgmt. 6 Credits	Electives in the core area or in Mgmt. 12 Credits	Electives in the core area or in Mgmt. 12 Credits		
Elective area with mobility option	Electives in Consumer Science & Technology 6 Credits	Electives in Consumer Science & Technology 6 Credits	Electives in Consumer Science & Technology 12 Credits		
Project Study		Project Study in Consumer Science and Technology 12 Credits			
Thesis				Master's Thesis 30 Credits	
Credits	30	30	30	30	= 120



## PROGRAM STRUCTURE

### MASTER IN FINANCE & INFORMATION MANAGEMENT

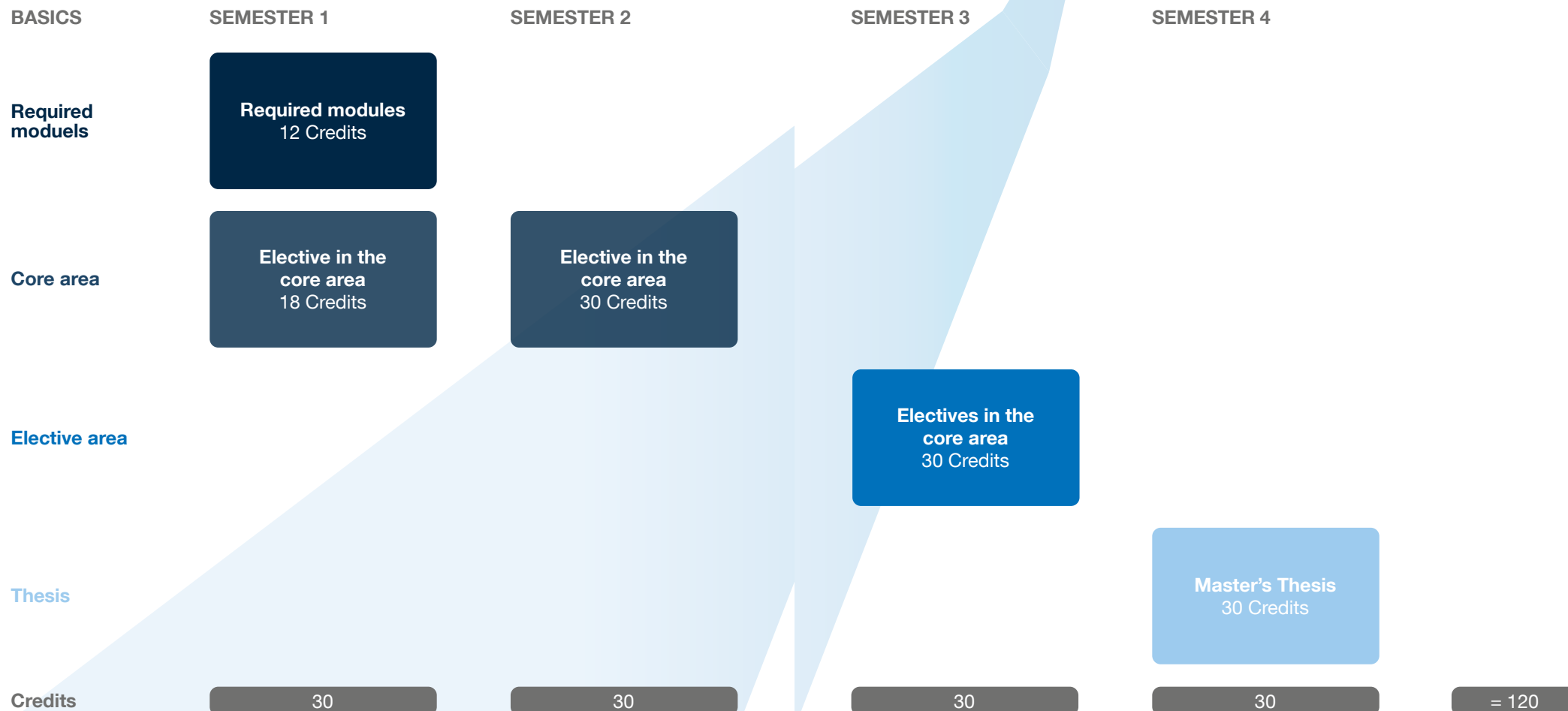
The Master in Finance and Information Management provides holistic skills and links the fields of financial management, quantitative methods, and information management. The first two semesters contain 12 credits of mandatory courses and courses in a core area. In the third semester, you can choose courses in elective areas.

Some credits can be partially completed at the University of Bayreuth.

In the program-specific academic and examination regulation (FPSO) you find details about the study progress and which deadlines should be met.

#### NICE TO KNOW

The regular time of studying is planned over four semesters, but the maximum period of study is six semesters.





# EXAM REGISTRATION

You can sign up for all exams on TUMonline ([www.campus.tum.de](http://www.campus.tum.de)) by accessing “Study Status/Curriculum” and selecting the respective subjects, or by using the option “Exam Registration” and searching for the exam manually.

When you sign up for a course, you are not automatically registered for the respective exam as well - you will have to individually sign up for every exam!

Normally, the date from which the exam registration is active will be indicated in each lecture. Each semester, there's a specific time period in which the exam registration is possible, which usually ends on January 15th for the winter semester and on June 30th for the summer semester. But the deadlines can differ for certain exams, so please always check the exam registration period for each module individually in TUMonline. Delayed registrations are not accepted. If you decide not to take an exam that you are registered for, you still have the possibility to deregister within a preassigned time-space. If you don't attend an exam that you are registered for, the exam will be marked as failed with the mark 5.0.

The only exception occurs in case of illness and the submission of a medical certificate attesting to your inability to take part in the examination. This certificate must be issued on the day of the exam and submitted to the Grade Management of TUM SoM immediately.

Retake exams of management courses mostly take place during the exam period of the following semester. The dates of the retake exams are announced in the lecture and in TUMonline, and are listed as a regular exam.

If you are unsure about certain legal regulations, you may contact your **program manager** within the school's administration (School Office). We recommend attending all information sessions that are offered during your studies and read the program specific academic and examination regulations (FPSO).

## NICE TO KNOW

Check out the Corona website of the TUM regularly for study- and exam- related updates:  
[www.tum.de/aktuelles/coronavirus](http://www.tum.de/aktuelles/coronavirus)

## NICE TO KNOW

Check out the Code of Conduct - a guideline to ensure a respectful and enjoyable environment at the TUM School of Management:  
<https://www.mgt.tum.de/about/code-of-conduct>

# SERVICES & PEOPLE

In the following, you will get more familiar with the administration of TUM School of Management. Your program manager will help you with your study planning and will answer general questions about your program.

## PROGRAM MANAGEMENT

### Christine Geiger

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## PROGRAM COORDINATION

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The Grade Management is responsible, among others, for the confirmation of examination results and the recognition of courses from other degree programs (given a form filled by the respective chair). You can apply to receive a copy of your exams through the Examination Board. If you have problems with your exam registration, please contact Exam Management.

## GRADE MANAGEMENT

grademanagement@mgt.tum.de  
(for Bachelor and Master students)

## EXAMINATION BOARD

pruefungsausschuss@mgt.tum.de (for  
Bachelor and Master students)

## EXAM MANAGEMENT

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## CAREER SERVICES

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### Anna-Lena Köttig

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### Miriam Malhler

Program Coordinator - Joint International  
Programs  
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# SPECIALIZATIONS

## SPECIALIZATION IN TECHNOLOGY

To make it easier for you to choose your specialization in technology, we put together some information on each of them.

We distinguish between minor and major studies: the choice between major and minor depends on what technical specialization you had during your Bachelor's.

It is suggested that you have at least 42 ECTS of previous knowledge in the major you want to enroll in.

\* These specializations only apply for students in MMT.



THE STUDENT COUNCIL OFFERS CONSULTATION FOR EVERY TECHNICAL SPECIALIZATION.



## SPECIALIZATION IN MANAGEMENT

### Important:

MMT students need to select management specialization either in the first semester or at the beginning of the second semester of your Master.



# STUDY ABROAD

You have the chance to study abroad with TUMexchange - which offers students of all faculties the possibility for a study-related stay in several countries outside Europe and UK - or with TUM SoMex programs - where TUM SoM cooperates directly with leading business schools and faculties at universities from Europe and the rest of the world.

If you have accepted an exchange place for TUMexchange, you cannot apply for TUM SoMex in the same application period. If you are not selected in the first round for a TUM SoMex program, you can apply again for one of the remaining places via the clearing procedure (in February).

## BENEFITS

- Exemption from study fees (except for a few partner universities in the USA)
- Opportunity for academic recognition of your grades from abroad
- Support from the host university regarding accommodation, enrollment, orientation

### NICE TO KNOW

TUM has an Asia Campus in Singapore, as well as offices in Beijing, Brussels, Sao Paulo, Cairo, Mumbai and San Francisco.

### NICE TO KNOW

The TUM Language Center offers various opportunities to develop language skills and obtain certificates. Please check in time the language requirements for your desired host university.



## EXCHANGE PROGRAM

## TUMexchange

- TUM Global & Alumni Office
- Application is possible once a year, at the beginning of the winter term
- Select max. 2 desired universities  
150 partner universities in 26 countries e.g. USA, Canada, Taiwan, Mexico, Australia etc.

## CRITERIA TO GET CHOSEN

- Bachelor study grade point average
- Language proficiency in the teaching language (see below)
- Letter of motivation

For additional requirements due to COVID-19, please have a look on the International Office's website

## REQUIREMENTS

- You studied at least 4 semesters of your bachelor's program before the beginning of your stay at the host university
- Your subject area must be available at the host university – check on the MoveOn database
- Language certificate (see below)

## HOW TO APPLY

- Register on the MoveOn application portal with your TUM email.



- You will need:
  - Grade Report
  - Curriculum Vitae – Provided form
  - Motivational Letter – Provided form
  - Language Certificate(s)
- You need to prove that you speak the language used for teaching at the partner university. Read the fact sheets in the MoveOn database or look on the partner university's website to see which certificates are required. In December, you will receive a confirmation or rejection of your application.

## TUM SOMex (incl. ERASMUS)

- TUM SoM International Office
- Application is possible once a year in December/January
- Select max. 3 desired universities  
> 90 business schools and technology-related faculties at universities in and outside Europe e.g. Australia, China, Morocco, Brazil etc.

## CRITERIA TO GET CHOSEN

- Bachelor/Master study grade point average (65%)
- Letter of motivation (25%)
- Engagement for incoming exchange students or first-year students (10%)



## INFO

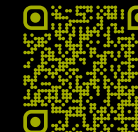
- Please check the website of the International Office for information on the recognition of credits.
- Apply for a leave of absence, if necessary
- Apply for an external scholarship, if necessary
- Obtain the necessary visas, insurances, vaccination, and book flights

## REQUIREMENTS

- You completed 80% of the expected ECTS credit points for your current semester (exceptions can be made if you have valid reasons, bachelor students can apply only from their third semester)
- Due to the corona impact, for the upcoming application period the required credit points have been exceptionally reduced to an average of 18 ECTS per completed semester
- No exchange in the country in which the higher education entrance qualification or bachelor's degree was obtained
- You can participate only once per educational cycle (Bachelor: cycle 1, Master: cycle 2)
- Language certificate (see below)

## HOW TO APPLY

- Register on the TUM SoMx application tool with your TUM email.



- You will need:
  - Grade Report (Master students with less than 24 ECTS: graduation certificate from your diploma or bachelor's degree, with your GPA)
  - Curriculum Vitae – Provided form
  - Motivational Letter – Provided form
  - Language Certificate(s)- e.g. DAAD test (hint: start planning early)
  - Optional: Participation in the buddy for exchange or first year program or participation in the accomodation database.
- Starting in March, the TUM SoM International Office will nominate you for an exchange position at one of the partner universities.





Because **nature**  
and **facts** have  
never been  
more important.

#createimpact  
maker-space.de

© Dave Hoefler, Unsplash

One of these trees is 100 years old:  
→ 600.000 leaves form a breathing  
surface of 15.000 square meters  
→ they bind 18 kg of CO<sub>2</sub>  
→ provide 13 kg of O<sub>2</sub>  
→ and filter 150 kg of pollutants like  
viruses – every day.

Trees are an ancient **technology** –  
what ideas do you have to slow down  
climate change?

Come join the student initiative  
TUM Carbon, which is developing  
a technology to collect and store CO<sub>2</sub>  
from the atmosphere.  
→ [tumcarbon.com](https://tumcarbon.com)

Develop your own idea in our  
MakerSpaces. Use the workshops in  
wood, metal and electronics as well as  
Lasercutters and 3D printers.

Get one of our 100 [x] MakerSpace  
scholarships, apply until 31.10.2022

Apply now here



Benefits:

→ 6 months access to the workshops  
→ 2 machine courses for your project  
→ first come first served.



# STUDENT ID

## WHAT IS MY STUDENT ID GOOD FOR?

The student ID is a multi-functional chip-card with your photo on it. You can get the Student ID at the matriculation office at the Main Campus. When you receive it for the first time, make sure that all data is correct. It is required for participation in examinations or to **access the library/university** late at night or on weekends. With the Student ID you can also **get discounts in many places**. You will also find your personal matriculation number on the front of the card.

## VALIDATION

You will need to validate the card each semester – when you receive the card at the beginning of your first semester, it is already valid. You will find machines for validating your card in the matriculation hall at the city campus, as well as at the campus in Garching.

### LIBRARY CARD

On the back of your Student ID, you will find your library number which will give you access to the OPAC (online catalog of the library). You can use this number to reserve books and have them sent to your preferred pick-up location. By default, the password is the first four digits of your birthday (the German version of your date, i.e. DDMM).

### MENSA CARD

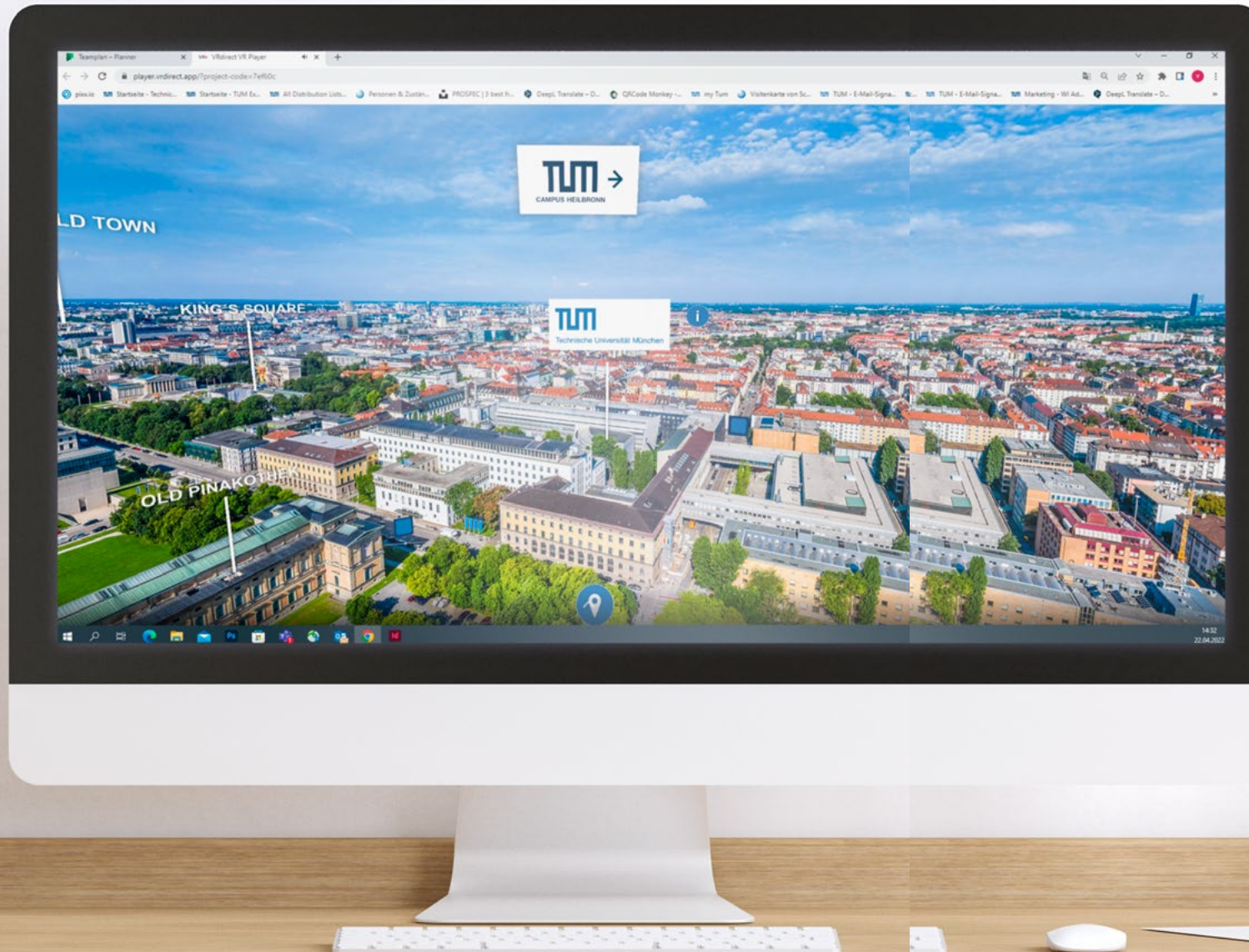
With the Student ID you can make cashless payments in the canteen (Mensa), in the cafeterias, and at many snack and drink machines on the entire campus. You can book money on your card at a loading station in the entrance hall of the Mensa or the cafeteria (Stu-Café) near the Audimax.

### SEMESTER TICKET

Mo - Fri, between 6pm - 6am, on weekends and public holidays throughout the day, your Student ID serves as a ticket for the entire public transport network. You can upgrade to a 24/7 ticket for the semester by purchasing an additional semester ticket for 209,30 €. The tickets can be purchased at one of the ticket machines, by entering your matriculation number. More info: [www.semesterticket-muenchen.de](http://www.semesterticket-muenchen.de).



Picture source Freepic, author ebhy



# MAIN CAMPUS MAP

## HOW DO I GET ORIENTATION ON CAMPUS?

For more detailed information or maps of the other campuses you can use the **TUM-Roomfinder**.

You can also explore the 360 degree Campus Tour on [mgt.tum.de](http://mgt.tum.de) under "Campuses/Munich/Explore the campus".

How to find a room just by its number:

**0503**

Tells you the floor level the room is located on.

Tells you the building the room is located in.

Building numbers start with a "1" for the main building and increase going clockwise around the main campus.

Tells you the room number on that floor in that building.





# IT SERVICES

You will start using some IT services at TUM already on your first day. This is why it would be a good idea to learn how they work. Here is a short overview of the services you will use most.

## TUMonline

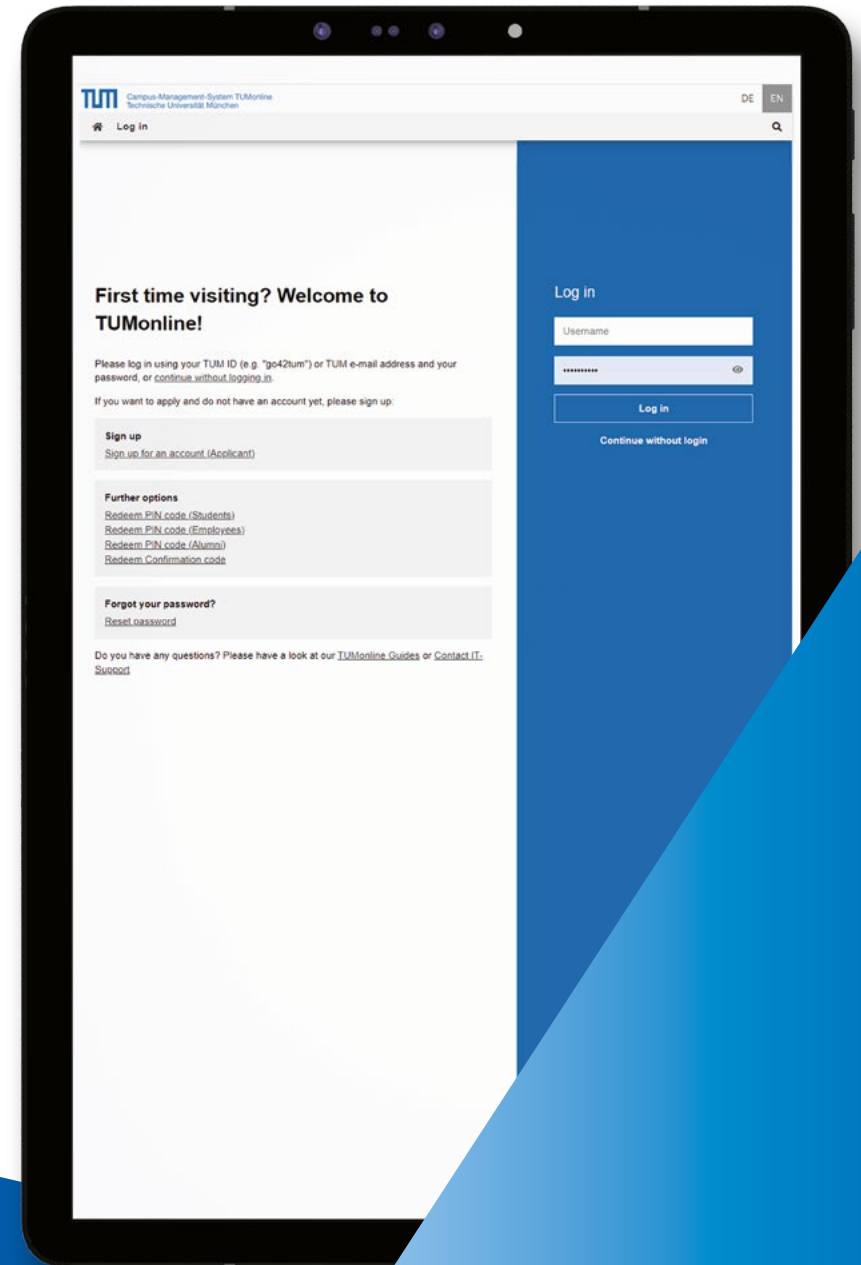
Most administrative things during your studies at TUM will be organized through TUMonline. This could be e.g. **registration for your courses** (and thereby getting access to the respective Moodle course) and **registration for the exams** (you have to register separately for these!), **exporting your current transcript of records** or certificate of enrollment, **receiving your grades**, as well as **managing** everything else – like **email addresses** or **getting software licenses** by the TUM. To make it short: it's very important to get used to this tool! The IT department offers instructions on how to use TUMonline, you can browse through their website ([www.it.tum.de](http://www.it.tum.de)).

You will constantly be asked for your TUM ID. But what is this actually? You can find your TUM ID by navigating to your start page in TUMonline and then under the resource button "TUM ID". It is structured like "ab12xyz". Your TUM ID will be, next to your matriculation number, the other unique identifier which identifies you in the TUM community. You also receive your emails via a standardized email address (ab12xyz@mytum.de) and you can log in to almost all the IT services using this ID in combination with your password. Suggestion: please list your matriculation number in your mails, if you contact the School Office.

## ZOOM AND BIG BLUE BUTTON

Both video communications apps are our newest tool to support online teaching. They are platforms for video and audio conferencing, which in our case supports student learning groups, exercises, and seminars. Screen sharing, chats, and polls are included features. Students and employees receive a license with which they can independently conduct meetings.

Learn more about how to use Zoom from our blog:  
[www.tum-som.com/how-to-zoom](http://www.tum-som.com/how-to-zoom)



## IT SERVICES

### MOODLE

[moodle.tum.de](https://moodle.tum.de)

Moodle is the Learning Management System of the TUM. It offers online course rooms for lecturers to provide learning materials as well as many different activities for communication, collaboration, and self-learning. To log into Moodle, you will need your TUM ID and your password (the same you use to log into TUMonline).

### LECTURIO

[www.lecturio.de](https://www.lecturio.de)

Lecturio is the platform the TUM School of Management uses for recording lectures and providing them to the students. Please be aware that not every lecture is recorded. At the beginning of the semester you can check online if your lecture is recorded. Often, videos are also uploaded on Moodle, Proctorio or even Youtube.

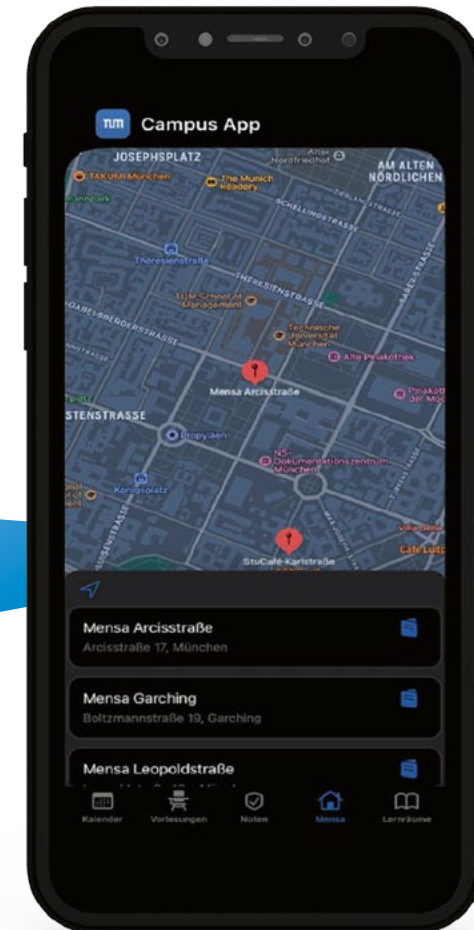
### OPAC (ONLINE PUBLIC ACCESS CATALOGUE)

[opac.ub.tum.de](https://opac.ub.tum.de)

In the TUM OPAC, you will find all books and journals the TUM library owns - printed and electronic. However, if you want to get access to all the materials which are available at TUM, you should go for OPACplus, which in addition offers you access to all scientific materials the TUM has in electronic format. Just log in with your TUM credentials (ID + password) and you're good to go. All the materials you can find there are categorized and tagged which makes searching through the scientific world way easier. The TUM library also offers a good amount of online trainings to get you used to the searching process.

### TUM CAMPUS APP

The Campus App is available on Android and iOS and covers useful information such as the schedule of the U-Bahn closest to your specified campus or today's meal-offering of the canteen. Furthermore, the Room Finder (see above) is integrated in the app, as well as other tools, such as your grade overview, current news from the university, and updates from the TU-Film, a cinema organized in the lecture halls of TUM. Last but not least, configure your eduroam access on your mobile phone through the app.



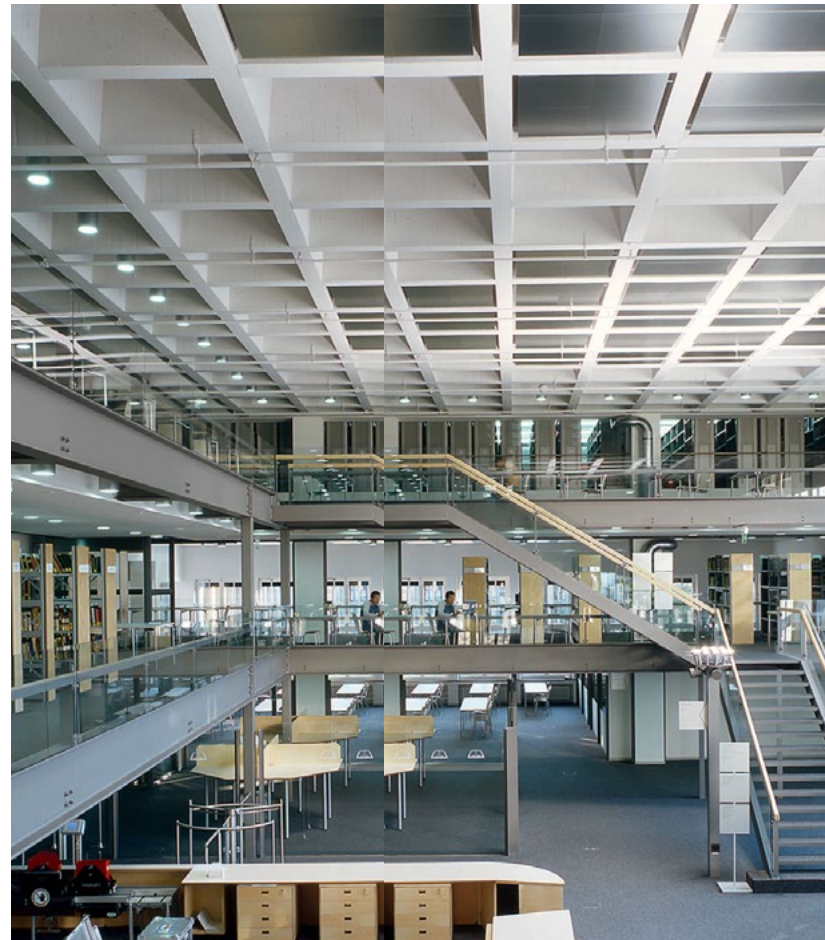


# TUM LIBRARY

The University Library of the Technical University of Munich consists of 10 different Branch Libraries which are located in Munich, Garching, Freising, and Straubing. It will support you during your studies with a wide range of academic sources such as technical literature, academic journals, databases, eBooks, and textbooks. Due to its opening hours until midnight and during the weekends, the library is a popular place for studying and working.

## BORROWING AND ORDERING

The library provides you with a comprehensive collection of literature with 1.9 million volumes and five textbook collections. You can find all of the available literature listed within the online catalog. Regarding your study topic, most of the relevant literature can be found at the Branch Library of the Main Campus. As a rule, you may borrow most books for up to four weeks. If the books have not been reserved by another student during this time, the deadline extends to up to five months. There are also books designated as Non-Loan Collection (books with yellow label) and also as Restricted Loan Collection (books with blue label), that cannot be borrowed for long-term use.



## DO YOU WANT A LIBRARY TOUR AT MAIN CAMPUS?

1. Login on TUMonline
2. Click on “Courses” or “Lehrveranstaltungen”
3. Type in the number 0000003265 and sign up

Dates for the Library Tour:

Tuesday, 18.10.2022 - 09:00 (DE)  
Thursday, 20.10.2022 - 13:00 (DE)  
Friday, 21.10.2022 - 11:00 (EN)  
Tuesday, 25.10.2022 - 12:00 (DE)  
Wednesday, 26.10.2022 - 16:00 (EN)

You will find all regulations regarding borrowing, ordering, returning, and studying in the library in detail in the FAQ section and under “On-Site Library Services”.



TUM Library



Library tour  
registration

# INTERNET ACCESS

## HOW DO I GET INTERNET ON MY APPLE IPHONE

1

### Open the LRZ webpage

Scan the QR code to download the configuration profile.



2

### Install the configuration profile

Select the correct configuration profile and click on it.

You find your iOS-version at “Settings/General/About/Version”

3

### Enter user credentials

Enter your user credentials as shown:

TUM-ID@eduroam.mwn.de, for example ab12xyz@eduroam.mwn.de. You find your TUM ID in TUMonline at “E-mail addresses”.

4

### Connect to the Wi-Fi network “LRZ”

You should get the following view. Click on “Done” to finally install the configuration profile. Your device should connect automatically to the Wi-Fi.

1

#### Downloadlinks für die Konfigurationsprofile:

- Linux konfigurieren (ausführen vom angemeldeten Benutzer, ni als root ausführen)
- iOS (iPhone und iPad) Version 7 und höher konfigurieren
- iOS (iPhone und iPad) Versionen 5 und 6 konfigurieren
- Mac OS X konfigurieren
- Profil für die Android-App "eduroam CAT" (vorher muss die App "eduroamCAT" installiert werden, siehe <https://www.lrz.de/services/netz/wlan/anleitungen/android-cat/>)
- Windows 7 konfigurieren
- Windows 8 konfigurieren
- Windows 10 konfigurieren
- Windows Vista konfigurieren

Es wird keine Software installiert, sondern nur ein WLAN-Profil eingerichtet und, falls nötig, ein CA-Zertifikat der Telekom installiert (nur für die Verwendung im WLAN-Profil).



3

Cancel Enter Username Next

ENTER YOUR USERNAME FOR THE WI-FI NETWORK "EDUROAM"

gu27cat@eduroam.mwn.de

Requested by the "eduroam" profile

4

Cancel Install Profile Install

eduroam  
Leibniz-Rechenzentrum (LRZ) der Bayerischen Akademie d...

Signed by: cat-invite@eduroam.de  
Verified ✓

Description: Netzwerkprofil "eduroam.mwn.de" von "Leibniz-Rechenzentrum (LRZ) der Bayerischen Akademie der Wissenschaften" - bereitgestellt von eduroam

Contains: Wi-Fi Network  
Certificate

More Details >

## INTERNET ACCESS

### HOW DO I GET INTERNET ON MY ANDROID PHONE

1

#### Choose Wi-Fi

Choose eduroam out of your list of Wi-Fis in order to connect to it.

2

#### Enter user credentials

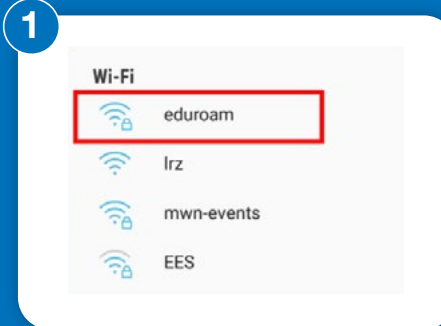
Choose the EAP method “PWD” and enter your user credentials as shown: TUM-ID@eduroam.mwn.de, e.g. ab12xyz@eduroam.mwn.de, and your personal password. Find your TUM ID in TUMonline at “TUM ID”. Your personal password is your TUMonline password.

3

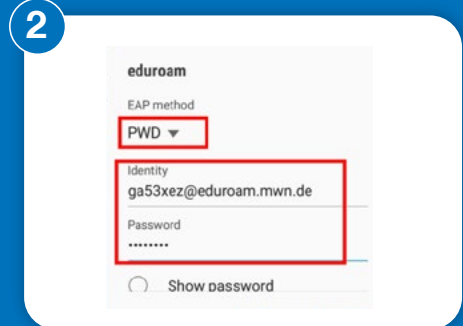
#### Connect to the Wi-Fi network

After entering your user data, your device connects automatically to the Wi-Fi.

1



2



Using other  
devices?  
Scan here



# STUDY FINANCING

Do you still need funding for your studies? Here are a couple of ways in which you could finance your studies, from scholarships to jobs.

## BAFÖG

BAföG is a financial support for students and pupils with little financial backing from their parents to enable them to study. It consists of two parts: One half you get as an interest-free loan, the other half is actually gifted from the state. No matter how many loans you accumulate over time, it can never be more than 10.000€.

## SCHOLARSHIPS

These are a common way of financing the studies. The primary goal of a scholarship is to support talented and committed people, but usually, also those financially in need, and thus to enable or facilitate their education. As a rule, scholarships are awarded based on political, social, and religious criteria and, in particular, on the basis of good academic, school, or sports performance. Your volunteering skills and engagement are also taken into consideration.

Some scholarships are: Deutschlandstipendium, Aelius Förderwerk, Stiftung der Deutschen Wirtschaft, Evangelisches Studienwerk Villigst.

## STUDY FUNDS

Study funds are an elegant solution to finance your student life, enabling you to become financially independent from your parents' income.

- Flexible payments: Monthly, semi-annual, etc.,  
Can be combined with BAföG, scholarships and other financial aid
- Income-linked repayment in accordance with individual work and life situations.

An example of a study fund is Deutsche Bildung.

## STUDY LOAN

A student loan is a special form of a loan that is not paid out in a total amount but in monthly installments. It is primarily aimed at students who have a financial shortfall in terms of living expenses during their studies due to low or no BAföG entitlement.

## JOB

Do you want to gain work experience and earn money at the same time? During your studies, you can opt for a mini-job or a working student position.

These might be different with some student visa.

### MINI-JOB

Max. 450€/month  
Max. 20h/week  
Tax free  
No social security contributions

### WORKING STUDENT

Max. 20h/week during the semester  
Max. 40h/week during the semester break  
Tax allowance of 9.984€/year  
**Studies must be the main focus**

But where do you actually find jobs? If you are interested in working at a specific company, we recommend you to have a look directly at their webpage. Otherwise, you can also check out these sources:

- LinkedIn
- TUM Alumni job board: [jobportal.community.tum.de](https://jobportal.community.tum.de)
- Job board of the Student Council: [www.tum-som.com/jobboard](https://www.tum-som.com/jobboard)
- Other job portals: e.g., StepStone, Zenjob, Jobmensa, LinkedIn

Scan here  
to read the  
full article





# HOUSING IN MUNICH

We know that it is not so easy to find accommodation in one of the most beautiful student cities. This is why we prepared a list for you with several sources where you might find a room.

## TUM PRIVATE HOUSING MARKET

[www.tum.de/en/studies/during-your-studies/living-and-working/accommodations](http://www.tum.de/en/studies/during-your-studies/living-and-working/accommodations)

On TUM's housing service website, you can find:

- Useful tips on how to find housing
- Apartment listings
- Shared apartments ("Wohngemeinschaft" or "WG" in German)
- Accommodation in return for household assistance

## THE MUNICH STUDENT UNION (STUDENTENWERK MÜNCHEN)

[www.studentenwerk-muenchen.de/en/accommodation](http://www.studentenwerk-muenchen.de/en/accommodation)

The Student Union offers cheap housing for students whose parents do not live in the greater Munich area. Make sure to register early during your studies on the waiting list of up to three of the dorms. It usually takes 3-4 semesters until you receive a spot.

## PRIVATE STUDENT HOUSING

Besides the Student Union's dorms, there are several privately held ones in Munich, some of which might be more expensive. Campus Viva, UniApart, Campus Südseite and Studio M are a couple of examples here. You can find other cheaper options on the website of the Student Union, under "Further Accommodation".

## OTHER SOURCES

There are several platforms with rental offers on the Internet. However, be aware of possible frauds and never transfer money in advance! The legal procedure only requests you to pay your rent and possibly a deposit after you signed the contract. The standard deposit is commonly three times the monthly rent.

**WG-gesucht:** [www.wg-gesucht.de](http://www.wg-gesucht.de)

**Immowelt:** [www.immowelt.de](http://www.immowelt.de)

**Immobilienscout24:** [www.immobilienscout24.de](http://www.immobilienscout24.de)

You can also find offers in local newspapers, such as Süddeutsche, Abendzeitung or TZ.

## TIPS ON HOW TO FIND OR SECURE ACCOMODATION FASTER

- Send as many e-mails/messages as possible asking to visit the apartment and make sure you follow correspondence etiquette. Note that many landlords receive hundreds of messages and do not reply.
- It may help to include a short paragraph describing yourself and your funding situation - many landlords won't even open attached documents if you do not do so.
- Prepare the required documents – proofs of income, guarantees and even a CV might increase the landlord's trust in you.
- Make a good impression when you visit the flat – bring your documents and ask questions, showing that you are interested in getting the room. Also, smile and be kind.
- Decide quickly when you get a positive response – not all your visits will result in an affirmative answer from the landlord. So, when you receive an offer, consider its benefits and downsides and let the owner know about your decision as soon as possible, before they turn to someone else.

Scan here &  
check out  
our FAQ







# Climedo



## OUR MISSION

We want to make a difference: We set out to enable better healthcare to improve patient lives.




## OUR PERKS



Flexible Working   
Modern Office  
Personal Learning & Development Budget  
Team Events



## OUR VALUES

We celebrate success but stay grounded!   
We encourage a visionary and optimistic thinking!  
We foster an entrepreneurial mindset!



Want to become  
part of our team?

[climedo.de/en/careers](https://climedo.de/en/careers)



TUM School of Management  
Technical University of Munich



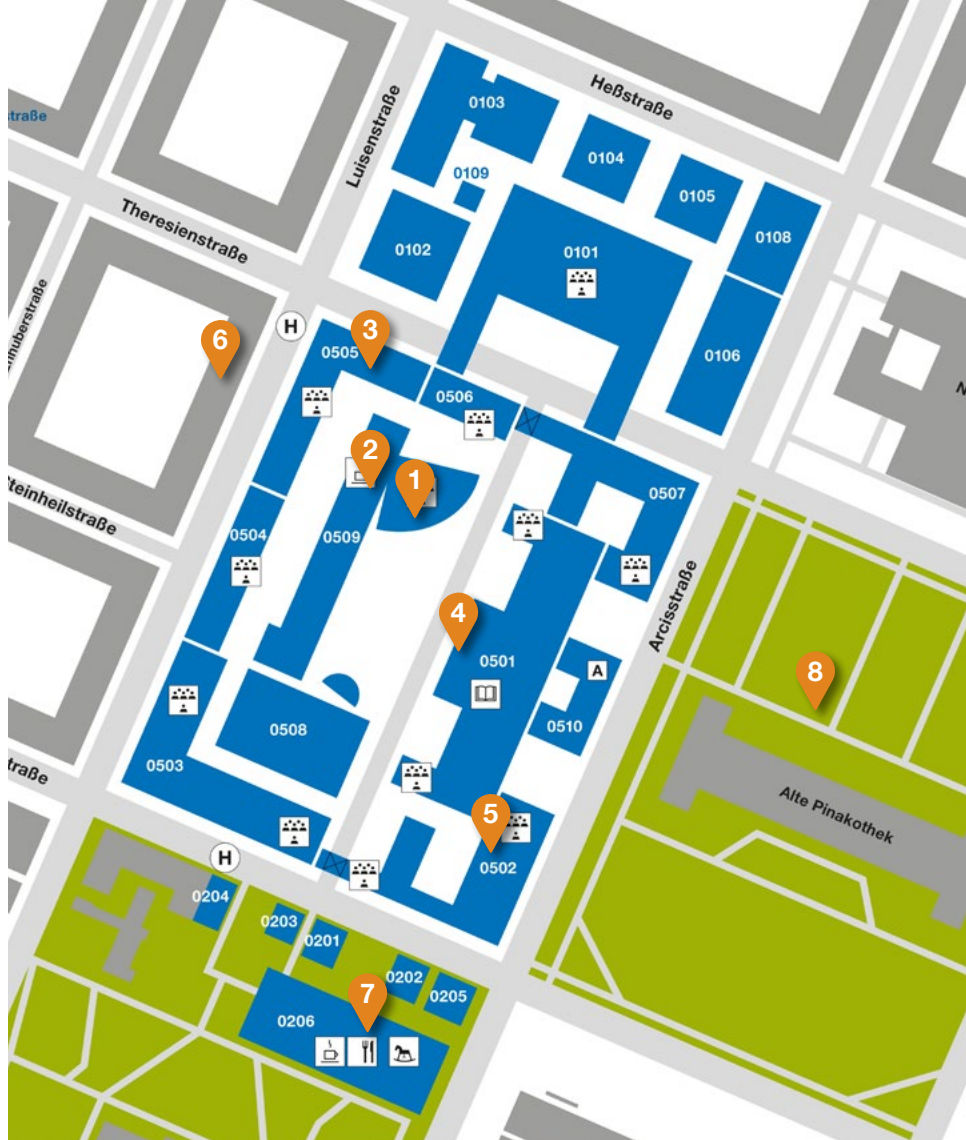
# 20

Years of Uniting  
Management & Technology



For twenty years, TUM School of Management has been standing at the interface to engineering and science, contributing to solutions for today's grand societal challenges. As one of Germany's top universities, triple crown accredited, we strive for

excellence to ensure world class research, teaching and learning. Deeply intertwined with the economy, we drive best practice, educate responsible talents, leaders and decision-makers of the future - giving them the skillset to get a head start in their career.



Scan here to  
find more  
Places

# AROUND UNIVERSITY

## THE TUM DISTRICT - A SHORT GUIDE

Most of your courses are planned to be held offline this semester, so this is your time to explore the area around the university. Here are some cool places worth visiting during your studies, be sure to visit them all!

### 1. AUDIMAX

The Audimax of the TU Munich is the largest lecture hall and the most representative of the university. The lecture hall was named after the German industrialist Werner von Siemens and is officially called the Werner von Siemens lecture hall.

### 2. STUCAFÉ

Awesome spot to hang out and enjoy some great coffee at the university while waiting for your next class - this is the place to be at TUM! StuCafé really cares about providing coffee you love and deserve.

### 3. TUM SCHOOL OF MANAGEMENT (1ST FLOOR)

Welcome to our business school! If you have any questions, head over to our international office, the Admission team, your Program Management, or the Grade Management – they will be happy to facilitate your start at TUM School of Management.

### 4. UNIVERSITY LIBRARY

Two million books await you here! Take a look at your new library and find the best place to study and do some research.

### 5. CARL-VON-LINDE LECTURE HALL (NO. 1200)

Carl-von-Linde hall is one of the oldest and most traditional lecture halls we have at TU Munich. On some occasions, this hall transforms into a cinema and students can come and watch movies together. Check it out, it is definitely worthwhile!

### 6. LIDL

The closest place you can get food from is just across the street! If you prefer to get your groceries from Rewe or Netto, they are also available on Augustenstraße.

### 7. MENSA

The TUM canteen on Arcisstrasse is run by the Munich student union, like most other canteens in Munich. It is located

south of the main campus of the TU Munich on the corner of Arcisstraße and Gabelsbergerstraße. The canteen is usually open from Monday to Friday from 11 a.m. to 2 p.m. The menu, which you can look at on the Internet, always has a selection of inexpensive dishes with different side dishes. The eating habits of the students are taken into account during preparation, so that there are usually meatless and vegan dishes. Pizza, pasta, Asian dishes and dishes from other continents are constantly being changed. Special dishes are offered e.g. in the run-up to Christmas.

### 8. MEET AT THE PINAKOTHEKEN

Situated next to our main campus are the many museums of the Pinakotheken, offering you an awesome selection of traditional and modern art. Students love spending their breaks with friends on the meadows in between the museum buildings. Don't forget to bring a blanket!



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